

## Deferment and Allowable Suspension of Studies Application Form

<b>Relevant Standards</b> SRTO 2015: 1.7, 5.2 The National Code 2018: Standard 2.1.8, 9	<b>Linked Documents</b> Deferral, Suspension, and Cancellation of Enrolment Policy Student Code of Conduct Academic and General Misconduct Policy Students Complaints and Appeals Policy Withdrawal from Course Form
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### Student Details

<b>Name</b>		<b>Student ID</b>	
<b>Contact Phone</b>			
<b>Course/Group</b>			
<b>Expected length of Absence</b>	(weeks)		

<b>Your Reason(s) for Deferment or Allowable Suspension</b>			
<b>Details &amp; Evidence</b> <i>(Please provide as much details as possible)</i>  <b>Note:</b> Relevant evidence is required: Attach any supporting documents with this form to support your application.			
<b>Student Declaration and Signature</b>	<i>All reasons given above are accurate and true. I also recognise my course progress obligations according to the Department of Immigration and Citizenship (DIBP (Formally DIBP)).</i>		
		Date:	

**ADMIN use only**

<b>Received by</b>		Date:
<b>Valid Evidence Sighted and/or Collected</b>		
<b>Decision</b>	<input type="checkbox"/> Deferral Granted	From _____ to _____
	<input type="checkbox"/> Deferral Not Granted	Reason: _____
	<input type="checkbox"/> Suspension Granted	From _____ to _____
	<input type="checkbox"/> Suspension Not Granted	Reason: _____
<b>If granted, Likely Impact on Course Duration</b>		
<b>Signature</b>		Date:
	If granted, forward the signed form to Student Student Admissions Officer for update of student's eCOE and course duration. If declined, advise the student of the outcome in writing.	