

Course Progress Interview Form

Relevant Standards SRTO 2015: 1.4, 1.7 The National Code 2018: 8.1, 8.2, 8.3, 8.4, 8.5, 8.9, 8.13, 8.14, 8.16, 8.17	Linked Documents Course Progress Policy Course Completion within Expected Duration Policy Students Complaints and Appeals Policy
--	--

Confidentiality: The RTO upholds the *Commonwealth Privacy Act*. You can be certain that all your personal details will remain confidential unless you specify otherwise. Information recorded on this form may not be released to external bodies in accordance with STATES College's policy.

Student Details

Student's Name			
Student's ID			
Course		Group	

Interview Record

Attach additional sheets, if needed

DECLARATIONS: *I agree that record accurately reflects the discussion and the proposed course of action.*

Student's Signature		Date	
Convenor's Signature		Date	

Post-Interview: Convenor's Comments

Meeting Outcomes and Follow-ups	
--	--