Change of Student Details Form

Student Details

Course Enrolled in On File:		
Course Enrolled in New:		
Title On File:		
Title New:		
First Name on File:		
First Name New:		
Middle Name on File:		
Middle Name New:		
Last Name on File:		
Last Name New:		
Date of Birth on File:		
Date of Birth New:		
Gender on File:		
Gender New:		
Mobile on File:		
Mobile New:		
Email on File:		
Email New:		
Alternative Email on File:		
Alternative Email New:		
Emergency Contact on File:		
Emergency Contact New:		
Next of Kin on File:		
Next of Kin New:		
Employer on File:		
Employer New:		
Identification Verified:	**Type of ID:**	
	ID Number:	
Address:	Building Name on File:	
	Building Name New:	
	Unit Name on File:	
	Unit Name New:	
	Street on File:	
	Street New:	
	Suburb/Town on File:	
	Suburb/Town New:	
	State on File:	
	State New:	
	Postcode on File:	
	Postcode New:	
	Country on File:	
	Country New:	
Overseas Address:	Building Name:	
	Building Name New:	
	Unit Name on File:	
	Unit Name New:	
	Street on File:	
	Street New:	

	Suburb/Town on File:	
	Suburb/Town New:	
	State on File:	
	State New:	
	Postcode on File:	
	Postcode New:	
	Country on File:	
	Country New:	

Office Use

☐ Updates recorded in RTO Teams   **Initial** _____   **Date:** ___ / ___ / ___

☐ Form Completed   **Initial** _____   **Date:** ___ / ___ / ___

Administration Signature:		**Date:**	/ /